



In-Service Information

Effective 10 February 2010

Organisation

Ants in the Apple are able to carry out full-day in-services at NSW metropolitan and country venues to support our **texts and resources**. Usually a school elects to be the "host" school and provides the venue (e.g. the school library) and basic catering for the day. To obtain the necessary number of participants, the host school may invite teachers from surrounding schools to attend. The minimum number of attendees at an in-service is 8. The maximum allowable number of 30 is governed by the need to maintain in-service effectiveness. In-services may be tailored to suit the particular requirements of those attending, and we are pleased to discuss in-service content prior to the training.

Training Costs

Training costs are determined as follows:

- 8-15 attendees: \$88 per attendee including course material
- Additional attendees over 15: \$66 per attendee including course material

Travel and Accommodation

There is no charge for travel to schools in the Sydney metropolitan area. Additional costs for country centres are as follows:

Centres Reached by Road (One day's travel each way maximum)

- \$0.30 per kilometre for the return distance. The return distance to a venue is determined from the most direct route from Sydney, as identified on the NRMA Map for South Eastern Australia.

Centres Reached by Air

- Return airfare from Sydney for venues in more remote locations, booked and paid by the host school.
- Single accommodation (room charge only, meals excluded) for the night preceding the in-service, booked and paid by the host school.

Presentation Aids

We would be grateful if two medium-sized magnetic whiteboards on separate stands could be supplied for the in-service.

Payment

To avoid the complication of possible cancellations and refunds due to illness or other unforeseen factors, please do not pay for an in-service in advance. Written advice from the host school to proceed with an in-service is all that is required to secure a booking. We will send an invoice to the host school after the in-service has been conducted.



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Spelling and Reading In-Service Outline

Time	Session	Contents
9.00 – 10.30	Introduction	1. What does the research tell us about spelling and reading? <ul style="list-style-type: none"> • The sub skills related to reading and spelling (decoding, encoding, grammar, punctuation, language, vocabulary, sentence structure, etc.) are the pre-requisite skills needed for competent comprehension and written expression. 2. What are we aiming for? Example: 'homogenisation' 3. 'Tricky' concepts: <ul style="list-style-type: none"> • long and short vowel sounds • 'y' as a vowel • the schwa 4. Phonemic awareness and finger spelling 5. Phonics (including the 'have a go' strategy) 6. Digraphs 7. Key for marking word structures
10.30 – 10.50	Morning Tea	
10.50 – 12.15	Types of words Spelling Rules	1. Regular words 2. Irregular words - Mnemonics (memory cues) 1. Syllabification rules 2. The one-one-one Doubling Rule 3. Functions of the final 'e' 4. Short Vowel rules
12.15 – 12.45	Kindergarten	1. Reading – in isolation and in context 2. Spelling and Dictation activities 3. Phonemic Awareness activities 4. Suggestions for classroom practice activities 5. Handwriting 6. Comprehension 7. Talking and Listening
12.45 – 1.15	Lunch	
1.15 – 1.30	Scope and Sequence for introducing word types	1. c-v-c structures 2. Digraphs 3. Irregular words 4. Highly irregular words
1.30 – 3.00	Programming K - 6	1. Assessment for programming 2. Which words do I choose for my spelling lists? 3. How could I include spelling <i>instruction</i> into my literacy sessions? <ul style="list-style-type: none"> ▪ Comprehension ▪ Sentence construction ▪ Vocabulary development ▪ General knowledge ▪ Idiomatic language ▪ Talking and Listening 5. Homework suggestions 6. Friday quiz